



योग: कर्मसु कौशलम्
IN PURSUIT OF PERFECTION

Vivekananda School of Law and Legal Studies

Tuesday, January 22, 2019

NOTICE

For X Semester (Batch – 2014) Court Diary, LLB – 504

All 10th Semester (Batch 2014) students are hereby informed that the **Court Diary should be submitted by 15th April, 2019**. The Internships should be done under an Advocate with not less than **7 years** of standing at the Bar. You are required to undergo minimum **Six Weeks** compulsory internship. Submit **two visiting cards** of the advocate / law firm you are interning with along with the **enrollment no. of the Advocate**. **Original Certificate** of internship has to be produced at the time of Viva Voce. A photocopy of the same has to be attached in the Court Diary along with the **Enrollment No.** of the Advocate. In all, there have to be **minimum 12 cases** for the entire duration of litigation Internship. Internships have to be done only in Delhi. For students who wish to work outside Delhi, **prior written permission of the Dean** has to be sought. In application, the details of advocate / law firm should be given.

General instructions applicable to both Litigation and Research Internships:

- Submission of soft copy of the Court Diary is mandatory. The email id is **courtdiarysem10vls@gmail.com**
- Page Numbers and Date have to be mentioned on each page.
- Index must reflect Serial Number, Name of the Case / Research Topic, Date and Page Number.
- Internships involving research as well as litigation are required to submit minimum 12 Cases / Research Work cumulatively.
- If more than one student of VSLLS, VIPS is interning under the same lawyer / firm, then the name of such other student must be mentioned at the bottom

right of the index page positively. Care must be taken that the reporting of the cases / researches have to be different. Otherwise reporting of the cases / research of both the concerned students would not be counted for the purpose of evaluation.

- f) Prescribed Feedback Form duly filled by an Advocate / Law Firm interning with need to be submitted along with Court Diary.

Specific instructions applicable to Litigation Internships:


The Diary should contain the following particulars in your own handwriting.

- a) Index having the Case No., Date and Page No.
- b) Name of the Court, Judge, Court Room Number and Designation of Judge.
- c) Name of the parties with their nomenclature. (Whether plaintiff, defendant etc.)
- d) Title of the Case. (eg. Under which provision the case is being filed.)
- e) Facts of the case in your own words in minimum 2 pages and maximum 3 pages.
- f) Your observation for that day.
- g) Next date of hearing.
- h) If a case comes up for hearing within the duration of Internship, the facts have to be reproduced again.

Specific instructions applicable to Research Internships:

The Diary should contain the following particulars in your own handwriting.

- a) Research on minimum 12 Topics / Research Questions.
- b) Topics must be specific on a question of law / query.
- c) Research on broad and vague topics would not be counted for evaluation.
- d) Research must be supported by duly authentic sources.


Prof. Dr. Rashmi Salpekar
Dean, VSLLS

LLB - 504

Feedback of Intern

To be filled by Employer only

Name of the Employer	
Office Address	
Contact Number	
E-mail ID	

Name of the Student	
Enrollment No.	
Duration of Internship	
Professional Conduct	Satisfactory <input type="checkbox"/> Non Satisfactory <input type="checkbox"/>
Intern's response to given tasks/responsibilities assignment	Satisfactory <input type="checkbox"/> Non Satisfactory <input type="checkbox"/>
Would you like to be associated with VIPS for academic purpose	Guest Lecture <input type="checkbox"/> Sponsorship to the academic event <input type="checkbox"/> Hiring <input type="checkbox"/>
Any other remarks	

Signature

With Office Stamp

* Please attach business card